

How are Junior High Keyboarding/Computer Grades Computed?

Quarter Grades:

Grades are computed at the end of the quarter by using a cumulative average of the percentages achieved in three areas of individual student performance. These three areas of focus are as follow:

A Keyboarding Program

Technokids

In-class behavior/class participation.

Key Boarding Program: Each quarter the student's speed goal will be advanced. The goal is for each student to be typing at 40 words per minute with 95% accuracy by the end of the year. Students must complete at least 14 lessons of the Keyboarding program at student's individualized speed goal.

Technokids: Once the student reaches at least 25 words per minute with 95% accuracy, he or she will begin using Technokids in addition to working on typing speed. Technokids is a practical, project based curriculum in which students apply applications from Excel, Word, and Power Point. Students have rubrics for each project. The rubric clearly communicates the expectations and grade given.

In-class behavior and participation: Students can earn up to 5 points a day for excellent participation and behavior. Students who must be corrected or redirected may receive point deductions.

The **final Quarter Grade** is an average of the above areas and expressed granularly as a letter grade (ie. + and – of whole letter grades) as follows:

100%	A+
95-99%	A
90-94%	A-
87-89%	B+
83-86%	B
80-82%	B-
77-79%	C+
73-76%	C
70-72%	C-
67-69%	D+
63-66%	D
60-62%	D-
59% and below	F

Semester grades are the numeric average of the two quarter grades and converted to a whole letter grade per the scale above for Quarter Grades.

*Teacher will adjust speed goal up or down depending on student's ability